

DATE SUBMITTED: _____
(For office use only)

**THE PALISADES
ARCHITECTURAL CONTROL COMMITTEE
REVIEW REQUEST**

THE ACC HAS UP TO 30 (THIRTY) DAYS TO REVIEW YOUR REQUEST AND INFORM YOU OF THE DECISION. PLAN ACCORDINGLY! IF YOU SHOULD START WITHOUT APPROVAL, LEGAL ACTION MAY BE TAKEN AGAINST YOU WITHOUT NOTICE.

Note: Updates are not given during the approval process unless the committee needs more information. If you have not closed on your home yet, review is not guaranteed and the 30 days for review will begin after closing

PLEASE INCLUDE THE FOLLOWING. PLAN REVIEW WILL BE DENIED UNLESS ALL ITEMS STATED BELOW ARE SUPPLIED AT TIME OF REVIEW:

1. Fully completed Review Request Form
2. Lot Survey with location of item or addition, Lot Survey MUST list current impervious area calculations
3. Written description of materials to be used and color photos of materials to be used
4. Color photo(s) and sketches as required for improvements AND color photo(s) of the current area to be improved
5. Construction Plans for home additions or pools
6. \$35 review fee check made payable to "The Palisades HOA"

It is recommended, but not required, that you notify your surrounding neighbors of your planned project.

Request Submitted By:

Name _____ Lot/Block # _____

Neighborhood Name _____

Property Address _____

Mailing Address (if different from above) _____

Home Phone _____ Work Phone _____

Email Address _____ Fax _____

PROJECT (check all that apply):

Rear Yard Fence Clearing/Grading Patio/Walkway Landscape Improvement
 Home Addition Satellite Dish Basketball Goal Playset/Trampoline
 Deck Driveway Addition Swimming Pool/Hot Tub/Spa
 Other Exterior Color/Material Change

Estimated Start Date _____ Completion Date _____

Approval by the Architectural Control Committee does not in any way guarantee approvals by the City of Charlotte, Mecklenburg County, or other such agencies, and all such approvals or permitting are the responsibility of the applicant.

Please be aware that underground utilities may run under your property and should be located by the homeowner prior to construction. North Carolina One Call: 1-800-632-4949 OR call 311. Please allow 48 hours!

All changes from an approved request must be resubmitted to the ACC for review. If changes in design, color, style, location, or height occur without proper approval the homeowner will be in violation and subject to penalties and fines.

By submitting this request, I agree to perform the work described strictly in accordance with the approved plans and specifications.

Signature: _____ Date: _____

ACC ACTION: Approval Date: _____ Denial Date: _____